

# By-Laws

## Wautoma Area Youth football and Cheerleading (WAYFC)

### **Article 1: NAME**

The name of the organization shall be Wautoma Area Youth Football and Cheerleading, also known as WAYFC.

### **Article 2: OBJECTIVE**

The objective of the WAYFC shall be to provide a football and cheerleading program for the youth of the community and surrounding communities that do not have such a program.

The objectives will be achieved by providing supervised competitive football games under the rules and regulations of Mid-State Football & Cheerleading Conference and the WAYFC. The emphasis is on participation, sportsmanship, academics, and the physical and mental development of each participant. Winning of games shall be considered secondary.

### **Article 3: GOVERNMENT**

A. The government of the WAYFC shall be vested in a Board of Directors, consisting of the President, Vice President, Secretary, Treasurer, Coaching Commissioner, Cheerleading Director and/ or Co-Director, Academic Coordinator and/ or Co-Coordinator and Volunteer Coordinator and/ or Co-Coordinator. In the event of a vacancy in the offices of Vice President, Secretary, Treasurer, Cheerleading Director, Academic Coordinator or Volunteer Coordinator: The President, at the next regularly scheduled meeting, will select a successor to serve until the next regular election, pending Board approval. In the event of a vacancy in the office of President: the Vice President shall assume the duties of President and appoint another Vice President until the next election. Each Board Member shall have one (1) vote on all voting matters. There shall be no more than 1 office held from any one individual. Attached is the Position Description for each office on the WAYFC .

B. The terms of office shall be as follows:

|                          |                                   |
|--------------------------|-----------------------------------|
| President-               | 2 year term elected on odd years. |
| Vice President-          | 2 year term elected on even years |
| Secretary-               | 2 year term elected on odd years  |
| Treasurer-               | 2 year term elected on even years |
| Coaching Commissioner-   | 1 year term                       |
| Cheerleading Director-   | 1 year term                       |
| Academic Coordinator-    | 1 year term                       |
| Volunteer Coordinator-   | 1 year term                       |
| Team Parent Coordinator- | 1 year term                       |

### **Article 4: MEETINGS**

- A. The Board of Directors will meet on a regular basis for the reading of minutes and conducting of any other conference business. Additional meetings may be called by the discretion of any three (3) Board Members.
- B. Special meetings may be called by the President or by any (3) Board Members in the absence of the President.
- C. Notice of all meetings shall be at least (5) days in advance thereof to all members.
- D. Meetings that have less than 2/3 of the membership present shall not constitute an official meeting and no voting shall take place.
- E. Attendance of meetings is mandatory for the well being of the League. If scheduling conflicts arise, notify the League Secretary at the earliest possible time.

#### **Article 5: FINANCIAL POLICY**

- A. The Board of Directors shall decide all matters pertaining to the finances of the League with voting process.
- B. All income shall be placed in a common account. Expenditures are to be directed in a manner to give no individual or team an advantage and shall be approved by the Board of Directors.
- C. Treasurer shall present account balances and activities to Board Members at each scheduled Board meetings.

#### **Article 6: ACADEMIC REQUIREMENTS**

A. All participants have to meet the Academic Standards set by the Wautoma Area Youth Football & Cheerleading Organization. All participants will be graded from the 4<sup>th</sup> quarter of the previous year of school. This is to include ALL subjects. Participants with F's may still participate with the following restrictions:

- \* 1 F participant must sit out for the first game
- \* 2 F's participant must sit out for the first and second game
- \* 3 F's participant must sit out for the first, second and third games.
- \* Any more than three F's, participant will be ineligible
- \* Pre-season scrimmages will NOT count as a game to sit out for.

B. Academic waivers can be granted, with appeal made in person to the WAYFC Board.

#### **Article 7: COACHES**

- A. Each football team will consist of one (1) Head Coach and no more than three (3) Assistant Coaches.
- B. Football Coaches will report directly to the Coaching Commissioner.
- C. Each Cheer Squad will consist of no more than three (3) Cheer Coaches.
- D. Cheer Coaches will report directly to the Cheer Director or Cheer Co-Director.
- E. Head Coaches and Assistant Coaches will be appointed on an annual basis, at the April Board meeting or as soon thereafter, by majority vote.
- F. Coaches MUST complete background checks and sign Coaches Code of Conduct prior to engaging with any youth participants or receiving roster information.

#### **Article 8 REIMBURSEMENTS**

Expenses incurred by officers will be brought before the Board and approved by majority vote. Prior authorization by the board of directors is required for expenditures and dealt with as article 5 governs.

**Article 9: DISSOLUTION**

In the event of dissolution of the league, all physical equipment will be sold and the proceeds and remaining league funds will be divided amongst Board approved community organizations.

**Article 10: AMENDMENTS**

A. These By-Laws or any sections thereof, may be amended or repealed by the majority vote verbal ballots of the members meeting the provisions of Article 4 part D, as of the date proposed amendment or amendments provided that written notice of such proposed changes over the signature of the Secretary shall be mailed to each member at least fifteen (15) days prior to the meeting such proposed change shall be submitted to vote.

B. The By-Laws shall be reviewed every five (5) years by the Board Members.

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Article 6- Amended to add Academic Requirements by unanimous vote on February 24th, 2010

Change Notices:

Article 7- Coaches

Article 8- Reimbursement

Article 9- Dissolution

Article 10- Amendments

Adopted on January 23, 2008